

**TOWN OF CENTER HARBOR  
PLANNING BOARD**

**Tuesday March 5, 2024  
Meeting @ 6 p.m.**

Chair Charley Hanson called the meeting to order at 6:00 p.m. Present: Chair Charley Hanson, Vice Chair Pete Loudon, Selectmen's Rep Bill Ricciardi, Secretary Rachel Xavier, Members David Nelson, Alternate Members Alan Rilla, and Clerk Helen Altavesta. Absent with notice: Member Mark Hildebrand and Member Kelli Kemery and Alternate Steven Brown.

**Public Attendance: Derek Kline and Carl Johnson Licensed Land Surveyor**

**Voting Members: Charley Hanson, Pete Loudon, Bill Riccardi, Rachel Xavier. David Nelson and Alan Rilla.**

**I. MINUTES:**

Chair asks for a motion on the minutes for February 20, 2024. Pete Loudon motions to approve the minutes as presented. Seconded by Allan Rilla. All were in favor of approving the minutes as read.

**II. PUBLIC HEARING:**

None

**III. PERMITS:**

No permits presented.

**IV. OTHER BUSINESS**

**First order of business: Pending Mylars**

Carl Johnson said that the Burns Mylar is still waiting on the State and Allen/Copsey's property still needs to be staked.

**Second order of business: Approval of Final As-built plan with dimensions for Kline Rd.**

Chair Charley Hanson and Clerk Helen Altavesta reviewed the As- Built plan presented at the last meeting by Carl Johnson Licensed Land Surveyor. Chair Charley Hanson asked the Code Enforcer Bill Doucette to review the plan. Chair Charley Hanson also asked that

he go out to the site Kline Road and measure and make sure that the plan was in order. Bill Doucette signed off on the Final As-Built plan dated January 15,2024 and amended January 30,2024. Discussion as everything seems to be in order to recommend the release of the letter of credit.

**Motion to recommend that the selectmen release the letter of credit as the final As-Built plan for Kline Road has been approved: Peter Loudon motions to recommend the release of the letter of credit per the approval of the As-Built plan as presented. Seconded by David Nelson. All were in favor.**

### **Third order of business: Non-Residential Site Plan Review**

Chair Charley Hanson explained that these changes were made and recommended by the Lakes Region Planning Commission, our circuit rider planner. Discussion on changes to the Site Plan. Chair Charley Hanson said it might be beneficial to see if Christine Marion who made the changes would be interested in coming to one of the meetings. Chair Charley Hanson asked Clerk Helen Altavesta to reach out to Christine Marion to see if she would be interested in coming to next month's planning board meeting. If she couldn't make the April 2<sup>nd</sup> meeting the board could also reschedule the meeting for the 3<sup>rd</sup> Tuesday of the month to accommodate.

## **V. ADJOURNMENT:**

Chair adjourns the meeting at 6:09 p.m. Next meeting is scheduled for April 2, 2024 at 6 p.m.

**\*\*All meetings (unless specifically noticed as "non-public") are open to the public. The Boards try to encourage as much public participation in meetings as possible. All information such as agendas, upcoming cases and meeting minutes can be found on the town website on the specific Boards page, the Municipal building and Post office bulletin boards. Anyone wanting more information or looking to get more involved, should contact the Town Office for more information. \*\***