

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 9/18/2023-

July 17, 2023

Minutes

- I. **Call to Order:** Meeting called to order at 4:30pm. Present: Chairperson Ginny Fisher, Dave Hughes, Karen Ponton, Ann Xavier, Nancy Sapack (Alternate-voting); Absent: Harry Viens, Rachel Xavier (Alternate)
- II. **Approval of Minutes:** Motion by N. Sapack, seconded by D. Hughes that: The Minutes of June 19, 2023 be approved. Passed unanimously. Location of handicap parking space was clarified as being as close to the southwest corner or future accessible entrance at rear of the building as possible.
- III. **Order of Agenda & Additional Items:** None.
- IV. **Unfinished/Continuing Business**
 - A. **Historic Cemeteries:** The Cemetery Trustees will be working with historic preservationist Jessica Davis to develop a plan to address each of the Town cemeteries' repair and preservation needs on a rotating basis over the next few years.
 - B. **Town House Rehab**
 1. **Update:** No new information.
 2. **Display Items:** G. Fisher expects to have time to work on the displays after August 20th. K. Ponton shared information on purchasing copies of historic maps of Center Harbor. Both maps show the Town House. Consensus was to purchase a 24" X 30" 1860 map for approx. \$53 unframed, and either a framed 18" X 24" or a 24" X 36" 1892 map for approx. \$169 and \$299, respectively. Estimated cost to frame the 1860 map is \$100. N. Sapack will bring her framed 1892 map to the September meeting of the Commission for size comparisons.
 - C. **Heritage Fund Report:** The Commission reviewed the monthly *Fund Report* for June (attached).
 - D. **Fundraising Update**
 1. **July 4th 50/50 Raffle:** The 50/50 raffle raised \$510, with \$255 (50%) going to the winner and \$255 to the Heritage Fund.
 2. **Do Good Bonus Cards:** The Do Good Bonus Cards raised \$1,430.00 thus far.
 3. **"Historic Home" Sign:** The first sign has been purchased; it is for the ca1916 Garnet Grange on Kelley Court. D. Hughes offered to talk with homeowners on Kelsea Avenue about this project.
 4. **Educational Program:** Cemetery Trustees chairperson Mae Williams will ask the Trustees about co-sponsoring a workshop with the Heritage Commission next year on cleaning historic tombstones.
 5. **Other:** None.
- V. **New Business:** Next Meeting: Since there is no pending business, motion by G. Fisher, seconded by D. Hughes: To cancel the August 21st meeting of the Commission. Passed unanimously. Next meeting will be September 18th at 4:30pm at the Town House.
- VI. **Other Business:** The Lakes Region Planning Commission (LRPC) is asking for volunteers to help conduct surveys during the Annual Hazard Waste Collection Day on July 29th at the Meredith recycling facility. If interested, G. Fisher has additional information.
- VII. **Adjournment:** Motion by D. Hughes, seconded by N. Sapack to adjourn at 5:09pm. Passed unanimously.

Respectfully submitted,
Karen Ponton, Secretary
att (1)

**Town of Center Harbor
Heritage Commission**

Heritage Fund Report – June 30, 2023

I.	<u>Balance on December 31, 2022</u>		<u>\$41,807.07</u>
II.	<u>2023 Appropriation</u>		\$5,000.00
III.	<u>Donations, Fundraising & Grants</u>		
	Do Good Bonus Cards	\$1,120.00	
		310.00 ^P	
	Donations	40.00 ^P	
		<u>12.00</u>	\$1,482.00
IV.	<u>Town House Rehab</u>		
V.	<u>Heritage Fund Balance</u>		<u>\$48,289.07</u>
VII.	<u>MVSB Account</u>		
	5/31/2023 Statement Balance	\$46,807.07	
	6/27 Deposit	\$1,132.00	
	6/30/2023 Statement Balance	\$47,939.07	<u>\$47,939.07</u>
VIII.	<u>Reconciliation</u>		
	(\$47,939.07 + \$350.00 pending under III. Above)		<u>\$48,289.07</u>

Notes: P = Pending