

**TOWN OF CENTER HARBOR  
BUILDING COMMITTEE  
Meeting Minutes  
Thursday, April 16, 2009**

Vice-Chairman Bob Chance called the meeting to order at 7:04 p.m. Present were Pete Loudon, Steve Condojani, Police Chief Mark Chase, Trevor Chase, Selectmen's Rep Richard Drenkhahn, Gary Goudreau of Goudreau & Associates Architects PLLC, and Secretary Janet Kimball. Julian Shlager was absent.

**APPROVAL OF MINUTES:**

A motion to accept the minutes for April 2 was made by Steve Condojani and seconded by Trevor Chase. All were in favor and the minutes were accepted.

**UNFINISHED BUSINESS:**

Chief Chase reported that the RFP for Geotech services went out on April 14, 2009 via e-mail to the following firms:

**John Turner Consulting, Inc  
JGI Eastern, Inc (Terracon)  
SW Cole Engineering  
GZA GeoEnvironmental, Inc  
Miller Engineering & Testing, Inc  
Nobis Engineering  
CMA Engineers**

The return deadline is April 27, 2009 at 2 p.m. The Committee will open, review and make their selection at a scheduled meeting on April 30, 2009. Approval from the Board of Selectmen will be requested at the May 6, 2009 Selectmen's meeting.

Janet Kimball reported having sent out letters notifying the firms that had not been selected for the surveying bid.

Chairman Loudon inquired as to when the RFP for Construction Management should go out. Mr. Goudreau said that it would be after the geotech work is complete. This RFP will be discussed at the May 21, 2009 meeting.

Richard Drenkhahn reported that the tenant in the Brooks house, the location for the new facility, had notified the Selectmen that she would be vacating the house by the end of May.

**NEW BUSINESS:**

DMD Associates started surveying the town parcels on April 13. The Committee took time to briefly walk the land and noted the many markings the surveyors had made. Chief Chase contacted Mr. Dolan of DMD Associates and requested that he get in touch with Atty. Hill in regards to the deed and other issues pertaining to the parcel.

Chief Chase spoke with Atty. Hill and was told that the Quiet Title should be complete by June 2, 2009.

Mr. Goudreau inquired as to the location of the sewer line. He will research this further.

Mr. Goudreau spoke with Mr. Silviera of USDA Rural Development, an agency who provides loans and grants for municipal projects. He reported that Mr. Silviera has no problem with using the Construction Management method. He did express concern with the time frame for the project and whether the Construction Manager would utilize his own work forces. Mr. Goudreau feels that Mr. Silviera is pretty much on board with us but has certain things he wants to keep an eye on.

Please note that there will be a Building Committee meeting on April 30, 2009. There will be no meeting on May 7, 2009.

**ADJOURNMENT:**

At 7:45 p.m. Mr. Condojani motioned to adjourn the meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Janet Kimball  
Building Committee Secretary