

**TOWN OF CENTER HARBOR
BUILDING COMMITTEE**

**Meeting Minutes
Thursday, May 21, 2009**

Vice Chairman Bob Chance called the meeting to order at 7:02 p.m. Present were, Steve Condojani, Police Chief Mark Chase, Trevor Chase, Gary Goudreau of Goudreau & Associates Architects PLLC and Secretary Janet Kimball. Pete Loudon and Julian Shlager were absent. Selectmen's Rep Richard Drenkhahn arrived late with his son Robert Drenkhahn.

APPROVAL OF MINUTES:

A motion to accept the minutes for April 30 was made by Steve Condojani and seconded by Trevor Chase. All were in favor and the minutes were accepted.

UNFINISHED BUSINESS:

Mr. Goudreau reported that he has received the finished survey from David Dolan of DMD Associates. He has updated the police facility design to reflect the results of the survey. He described the changes and outlined the building's location on the lot and showed the pavement locations for parking, etc. Mr. Goudreau then went over the traffic flow of the facility and the multiple uses of the different rooms. The building will have a second floor for storage and locker rooms for five persons or less. The discussion of sheet rock walls and concrete block took place. The consensus was to use concrete block because of its durability. The geotech survey is complete but the final report which will determine ledge and water has not been received. Mr. Dolan will be sent a letter thanking him for a job well done.

The size of the facility not including the sallyport will be approximately 4500 square feet. Mr. Condojani commented that he felt the square footage was adequate without being overdone. He feels that we should make sure that there is room for growth. Mr. Goudreau and Chief Chase have worked closely to develop the current design.

NEW BUSINESS:

Mr. Goudreau provided a draft of the RFP (Request for Proposal) for a Construction Manager. Copies of the facility design will be given with the RFP for the applicants use for consideration in pricing.

Chief Chase will request to meet with the Selectmen on May 27, 2009. Mr. Goudreau will attend and make a full presentation to them. At this time they will

also request approval of the Construction Manager RFP. If approved the RFP deadline will be 3 p.m. on June 11, 2009.

Please note that there will be a Building Committee meeting on June 11, 2009 and will begin at 6:00 p.m. At this time the received bids will be opened and a list of the applicants to be interviewed will be made. Those applicants will be invited for an interview on June 25, 2009 at 6 p.m.

There will be no meeting on June 4 or June 18, 2009.

ADJOURNMENT:

At 8:52 p.m. Mr. Condojani motioned to adjourn the meeting. Trevor Chase seconded the motion and the vote was unanimous.

Respectfully submitted,

Janet Kimball
Building Committee Secretary