

**MINUTES OF THE
CENTER HARBOR ENERGY COMMITTEE**

October 16, 2008

The meeting convened at approximately 7:05pm.

Attending were:

- From the EC: Chris Williams and Steve Caney, Co-Chairmen; Brad Allen, Chris Johnson, Harry Viens, Bernie Volz, and JoAnn Wood, Secretary. Because he had to attend another meeting, Charley Hanson arrived around 8:30
- From the Jordan Institute: Dick Henry, Executive Director and Kirk Stone, NH Partnership for High Performance Schools
- Other guests: Dick Devens from Sandwich and Bill Bayard from Meredith.

I. Energy Audits of Town Buildings. Chris Johnson reviewed town records and discovered that past retrofits are saving the town around \$800/year in electricity costs. But heating costs remain very high and there is a general consensus that there is ample opportunity for further energy savings.

Two organizations offer audit options:

The Jordan Institute*. Chris Williams walked Dick Henry and Kirk Stone of the Jordan Institute around the firehouse and town office before the meeting began. During the Power Point presentation and ensuing discussion, Dick referred to specific building shortfalls and improvement opportunities where possible. For example:

- The police room and parts of the firehouse are very poorly ventilated and should be corrected as soon as possible. At the very least, a carbon monoxide detector should be installed
- A 'district' heating system might work for the firehouse, town office, and library.

Jordan offers a multi-phased approach to auditing municipal buildings:

- An initial walk-through to identify obvious problems as well as set the scope of an

*A hard copy of the presentation will be made available to the committee

- In-depth study of building shortcomings and recommended actions. This study would be costly, however reimbursement to Jordan would come due as savings were realized.

The New Hampshire Co-op. After Messrs Henry and Stone had left, Chris Johnson reported on Bill Smith's (of the NH Co-op) late September walk-through audit, including the firehouse attics. The Co-op also offers more intensive audits for an up-front fee. However, grants are often available to help defray costs.

After much discussion, the committee formally approved a motion to have Jordan do a free walk-through audit by the end of the year if possible. We would then compare findings and preliminary recommendations from both organizations and decide whether to pay for an in-depth study from either.

II. The Minutes of the September Meeting Were Read and Approved with several spelling corrections.

III. The Light Bulb Giveaway Project. The rest of the meeting was devoted to firming up plans for the November 4 light bulb project:

- **Paying for the bulbs.** Brad reported that if 'customers' are willing to fill out a simple coupon, we can get the bulbs for less than the \$1.25 originally quoted. After much discussion of raffle boxes, gentle persuasion, etc., the committee agreed to have the coupons serve as raffle tickets (Brad volunteered a specialty cake from Cakes By the Lake). Brad will further confirm where, when, and how we pay for the bulbs.
- **PSA's, flyers, etc.** The committee enthusiastically approved Steve's latest version of the public service announcement and then discussed
 - - Timing – that is, when the PSA's should appear in print
 - - Blowups to distribute around town
 - - The e-mail blast. Steve has special copy for this and thinks the blast should go out on October 30.
 - - The table setup.
 - . Chris J. offers to bring a display meter box
 - . Handouts will include CHEC promotion material; Co-op brochures; and a reusable "goodie" bag (Charley volunteered to ask if Heaths would be willing to donate a sufficient number. If not, he will approach Hannaford's)

IV. Miscellaneous Other Business

- Assuming the various newspapers accept the light bulb PSA, Steve again requests each committee member to come up with five ideas for future PSA's

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- Charley has discovered that no energy committee members have been officially sworn in. He had come prepared to swear Bernie in; the rest of us will raise our hands at a future date.

With no further business to discuss, the meeting adjourned at approximately 9:30pm.
The next meeting will be held November 6, 2008.

Respectfully submitted,

JoAnn Wood
Secretary
