



**Town of Center Harbor  
Request For Proposal  
Sidewalk Snow Removal  
2026 - 2027**

The Town of Center Harbor is seeking bids for sidewalk snow removal in and near the center of town. Consideration will be given to applicants who provide a plan to:

- Remove snow from approximately 5100 linear feet of sidewalk, including Main Street, Lake Street, Plymouth Street, Kelsea Avenue and Coe Hill Road.
- Sidewalk snow clearing operations may be conducted during a storm if they do not interfere with roadway cleanup. The minimum snow accumulation to trigger snow removal operations is 2 inches. Full sidewalk clearing must be completed within 24 hours after an accumulating snow event; clearing may commence anytime during a snowstorm to keep ahead of accumulation, as long as clearing is complete within 24 hours of the snow stopping.
- Snow must be removed to a designated disposal site, either town specified, or the applicant should provide their own plan for off-site removal of snow for areas without space to deposit snow between the sidewalk and street. Applicant must provide the necessary safety and traffic signage in order to complete the removal.
- Sidewalks will be treated with sand/salt to allow safe passage after snow removal or as needed or if requested by a member of the Town Selectboard. (REF: Standard for Provision of slip resistance on walking/working surfaces.) Contractors should specify what products will be used to de-ice and melt snow.
- Applicant will provide all of the necessary equipment to complete snow and ice removal.
- The period of the contract will be 11/1 to 3/31. Proposals should outline payment terms as per snow event or for the entire contract period.
- Applicant must provide proof of insurance. See Attached
- Pre-season audit: check pre-existing damage, staking for visual guidance, as needed, identifying potential hazards (drainage, hydrants, etc.) This may be included in the proposal as a one-time fee.

Questions may be addressed to Jeff Haines, CH Road Agent, at 603.279.8689

Applicants should submit their proposals as sealed bids to the Center Harbor Board of Selectman no later than 12:00 p.m., Wednesday, July 1st, 2026. Decision and notification will be made no later than Friday, July 31, 2026.

Town of Center Harbor insurance requirements: Certificates of insurance shall be required for contractor and sub-contractor naming the Town of Center Harbor an additional insured.

- a. General Liability: \$1,000,000 per occurrence - \$2,000,000 in the aggregate. Must provide coverage for bodily injury and property damage.
- b. Automobile Liability: \$1,000,000 combined single limit. Must provide coverage for all owned, non-owned and hired vehicles.
- c. Workers' Compensation: The Statutory requirements of RSA Ch. 281 must be met.
- d. Professional Liability: \$1,000,000 per occurrence - \$2,000,000 in the aggregate. Must provide specialized coverage (i.e. malpractice, errors and omissions, etc.), as appropriate.
- e. Other coverage: Specific projects may require other coverage, including but not limited to, performance bonds, payment bonds, delivery bonds. These sureties will be specified in the process by which a Contractor is identified, selected and contracted.